

Highlands at Geist Homeowners Association
Application for Architectural Control Committee

Directions:

Please complete the following form and submit to any member of the Architectural Control Committee (ACC).

All changes that affect the outside appearance of your home or yard must receive ACC approval. Please remember that the city will not issue you a building permit unless approved by the ACC. All applications and approvals must be in writing, NO EXCEPTIONS. No construction can be started until you receive written approval.

Date: _____

Name: _____

Address: _____

Lot#: _____

Phone: _____

Place a check next to the type of change(s) you are applying for:

Fence Deck or Patio Play Structure

Paint Home Addition Other

Please describe in detail the changes you are applying for (include dimensions, materials of construction, construction technique, color, placement on lot, etc.). If you need more space please attach documents or pictures:

***Please include a copy of your plot with placement of changes indicated on it. The plot that you submit must be the one you received at closing showing all easements on your property, as well as the location of your house on the property.

You will receive our written decision within 30 days. Please submit your request to one of the below ACC members:

Karl Kloc: 723-3244 (ACC Member) Signature: _____ Date: _____

kekloc@gmail.com

Donna Carroll: 826-4339 (ACC Member) Signature: _____ Date: _____

padcarroll@comcast.net

Deanna Cope: 840-6761(ACC Member) Signature: _____ Date: _____

deannacope@gmail.com

A minimum of two ACC members is required to approve any submissions.